



## Industry Resource Center Certification of Test Validity

A Wholly owned Subsidiary of NOCTI

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The Whitener Group assists clients in designing and implementing a high-quality testing program. However, before any test (Job Ready, Experienced Worker, Industrial or customized) can be administered at a site, a signed Certificate of Test Validity (one for each test title) must be on file. The Certificate of Test Validity is verification that the following steps have been taken by the client:

1. **The job title and job description (tasks) have been defined.**
2. **Content experts, practitioners or incumbent workers have identified the knowledge and skills essential to the job defined.**
3. **Content experts have reviewed the test criteria and determined that the contents are relevant to the job and/or tasks defined.**

*I/We have carefully reviewed the following test(s) and agree that they are appropriate for the job defined.*

### (Title or Test number)

If more room is needed, attach an additional sheet.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

### Signature and title of the individual(s) who have reviewed the test(s):

If more room is needed, attach an additional sheet.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

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Industry Resource Center Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

IRC Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Whitener Group Authorized Signature: \_\_\_\_\_